TVC Policy on Acknowledgment/Authorship/Collaboration

A. All research work performed by the TVC should be acknowledged in all ensuing publications.

B. Given that many validation procedures require advanced intellectual involvement by the core’s staff scientists (examples listed below), it is expected that this acknowledgement will be in the form of ‘co-authorship’ as per the Guidelines for Authorship recommended by the International Committee of Medical Journal Editors (http://www.icmje.org/ethical_1author.html)

I. TVC scientists performing one or more of the following tasks meet the criteria for authorship:
   i. Literature review and providing assistance in selecting/conceiving the experiments appropriate for the study goals
   ii. Experimental Design
   iii. Assay Development/optimization
   iv. Data analysis and interpretation of data, or both
   v. Preparation of pertinent sections/figures for the manuscript and revisions to address reviewer concerns/questions

II. All contributions that do not meet the criteria for authorship should be listed in the acknowledgments section using statements such as “Correlative assays (name/type of the assay; e.g., comet assays or TNF-alpha ELISA) were carried out by the Therapeutic Validation Core of Indiana University Simon Cancer Center”. Examples of the tasks requiring an appropriate mention in the acknowledgment section are:
   i. Routine sample processing (e.g., serum/plasma separation, isolation of PBMCs from blood, DNA/RNA/protein extraction using validated protocols)
   ii. Provide pure technical help in collection of data (e.g., Flow cytometry, western blots, PCR) using PI-provided protocols without performing optimization, trouble-shooting or data analysis.

C. TVC staff scientists will provide assistance for the preparation of grant applications in terms of support letters attesting to the availability of facilities/skilled staff and budget estimation. However, when a TVC staff scientist makes substantial or critical intellectual contribution(s) to the proposed study or is required to make intellectual contributions to the study on an ongoing basis, it may be more appropriate to name the concerned scientist as a Co-investigator or collaborator with an appropriate % effort and salary support request.

D. PIs are encouraged to discuss and decide the authorship and Co-investigator possibilities prior to the project initiation or submission of grant applications. Any disagreements or conflicts will be resolved as per the recommendation by the advisory committee.

TVC/Dec2010